



Tribunals Ontario – Assessment Review Board

## Notice of Motion Template

Assessment Review Board, 15 Grosvenor Street, Ground Floor, Toronto, Ontario M7A 2G6

Website: [www.tribunalsontario.ca/arb/](http://www.tribunalsontario.ca/arb/) E-mail: [arb.registrar@ontario.ca](mailto:arb.registrar@ontario.ca)

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(Disponible en français)

### ONTARIO ASSESSMENT REVIEW BOARD

Roll Number:  
Property Address:  
Appeal Numbers:  
Taxation Years:  
Schedule of Events Number:  
Hearing Number:

BETWEEN:

**[MOVING PARTY NAME]**

Moving Party

-and-

**MUNICIPAL PROPERTY ASSESSMENT CORPORATION, REGION [#]  
and  
[MUNICIPALITY NAME]**

Respondents to Motion

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**NOTICE OF MOTION**

**FOR [REMEDY]**

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**[MOVING PARTY NAME]** will make a motion in writing before the Assessment Review Board (the “Board”) for **[REMEDY, WITH RULE NUMBER]**.

The grounds for the motion are:

- [1] **[DESCRIBE FACTS AND HOW THE FACTS MEET THE LEGAL TEST FOR THE REMEDY]**
- [2] ...
- [3] ....
- [4]

The following evidence will be relied upon:

- a) The Affidavit of **[AFFIANT NAME]** affirmed **[AFFIRMATION DATE]**; and
- b) ...
- c) ..

Dated at **[CITY]** this \_\_\_ day of **[MONTH]**, 2017.

**[REPRESENTATIVE SIGNATURE]**

**[REPRESENTATIVE NAME]**

**[REPRESENTATIVE ADDRESS]**

Phone:

Fax:

Email:

**TO:** Assessment Review Board  
15 Grosvenor, Ground Floor  
Toronto, ON M7A 2G6

**Kelly Triantafilou, Registrar**  
Phone: 416-371-6435  
Email: arb.registrar@ontario.ca

**AND TO:** Municipal Property Assessment Corporation  
1340 Pickering Parkway, Suite 101  
Pickering, ON L1V 0C4

**[MPAC CONTACT PERSON]**

Phone:

Fax:

Email:

**AND TO:** **[MUNICIPAL ADDRESS]**

**[MUNICIPAL CONTACT PERSON]**

Phone:

Fax:

Email: